

# Clinton County 708 Mental Health Board

March 10, 2015 Minutes

## **708 Mental Health Board Members**

Dr. Brian Klostermann, President  
Cheryl Lee, Secretary/Treasurer  
Craig Taylor, County Board  
Dr. David Munz  
Carolyn Santel  
Edna Woltering  
Ann Zeisset  
Vacant

## **County Board Members**

Matt Cain  
Rafael Him  
Jim Rakers

In attendance: 708 Board members Dr. Brian Klostermann, Cheryl Lee, Dr. David Munz, Craig Taylor, Carolyn Santel, Edna Woltering

County Board members: Matt Cain, Rafael Him, Jim Rakers

Meeting called to order by Dr. Brian Klostermann at 6:00p.m.

Minutes from March 2015 meeting-Motion to approve the minutes by Cheryl Lee, seconded by Dr. David Munz. Motion carried.

Treasurer's Report. Cheryl Lee provided a spreadsheet of reimbursements for each grantee and reported that \$217,372.56.00 was paid out through February 2015 leaving a remaining payout for grants at 74,127.40. Motion made by Matt Cain to approve the treasurer's report, seconded by Edna Woltering. Motion carried.

Discussion was continued on grantee reporting. Cheryl had shared what Vermilion County 708 Board uses for their proposals. It was recommended to adopt the Vermilion County 708 forms and add three outcome measures to the forms. These forms will be adopted and information changed to reflect Clinton County information. Cheryl Lee motioned to approve the forms, adding three outcomes measures and to require grantees to complete when requesting funding, it was seconded by Matt Cain and the motion carried. Cheryl will update forms and send them out to the board to make sure all adjustments were made to forms. She will then send to all grantees with a due date of May 15, 2015. Cheryl will send all completed proposals to board members for review prior to the June 9, 2015 meeting.

New Business. There was discussion that the Alzheimer's Association was inadvertently notified last year that their funding was \$6,000, though the board approved it at \$2,000. The Alzheimer's Association requested reimbursement for the \$6,000 funding, so there was a sense of obligation since they were notified of this funding level. The board felt the Alzheimer's Association should have made good faith effort to clarify funding as they had only requested \$3,000 and have never been funded more than \$2,000. Dr. Klostermann motioned to reimburse the Alzheimer's Association at \$6,000 and it was seconded by Cheryl. Motion carried. Cheryl brought to the attention of the board that the health department would not be seeking reimbursement for the \$3,000 approved for funding. Cheryl felt that since she is the administrator of the health department and also sits on the 708 board that it would be a conflict of interest to accept the funds. The health department will not requesting reimbursement for the next funded grant year either. Cheryl made a motion to not fund the WIC program and it was seconded by Dr. Klostermann. Motion carried.

Dr. Munz motioned to adjourn at 6:27p.m., seconded by Carolyn Santel and motion carried.

The next meeting will be June 9, 2015 at 6:00 p.m.